

# Meltzer Mason Heath

Chartered Accountants practising as insolvency specialists

Refer to: Karen Mason

## Liquidators' First Report

### HVAC Limited (In Liquidation)

#### 1 Appointment

We advise that Karen Betty Mason and Rachel Karen Mason were appointed joint and several Liquidators of the above company on 28 March 2011 by special resolution of shareholders.

Karen Mason and Rachel Mason are full time Insolvency Practitioners. They have not previously acted in any capacity for the company or the officers and shareholders of the company.

#### 2 Background

<i>Date of Incorporation:</i>	16 April 2009	
<i>Type of Business:</i>	Air Conditioning	
<i>Date Ceased Trading:</i>	25 March 2011	
<i>Shareholders:</i>	Karl Trenter	100 shares
<i>Directors:</i>	Karl Trenter	
<i>Share Capital:</i>	100 ordinary shares	
<i>Date of Liquidation:</i>	28 March 2011	

#### 3 Events Leading to Appointment

The Director advises that due to personal reasons the company has barely traded for the past four years and on that basis it was resolved to place the company in liquidation.

#### 4 Statement of Affairs

The Liquidators have prepared an Estimated Statement of Affairs being the assets and liabilities of the company at the date of liquidation. We attach a copy.

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Jeff Meltzer  
\_\_\_\_\_  
Karen Mason  
\_\_\_\_\_  
Arron Heath



## **5 Proposals for Conducting the Liquidation**

### **5.1 *Realisation of Assets***

The company has no assets at the date of liquidation.

### **5.2 *Examination of Books and Records***

The Liquidators will examine the company's available books and records and conduct a brief review of the company's affairs.

### **5.3 *Knowledge of Information Relevant to the Liquidation***

Should creditors and other parties possess any information that may be relevant to the liquidation, or may lead to realisations for the benefit of creditors, please advise the Liquidators in writing and provide them with copies of supporting documents.

## **6 List of Creditors**

There are no known trading creditors of the company. It appears that IRD is the only creditor for outstanding PAYE/GST.

## **7 Creditors Claim Form**

Should there be any creditors, then they should complete and return the attached Creditor's claim form by 29 April 2011. Creditors who do not make a claim within the period may be excluded from any distribution that may be made.

## **8 Retention of Title Claims/Security Interests**

Please note, if you believe you have a valid retention of title claim or security interest over goods or equipment supplied to HVAC Limited (In Liquidation), and you have not yet contacted the Liquidators, please contact us immediately.

## **9 Initial Creditors Meeting**

As it is unlikely there will be a distribution to creditors, pursuant to s245 of the Companies Act 1993 the Liquidators propose to dispense with the meeting of creditors to consider whether to appoint different Liquidators, and to consider the views of creditors.

Accordingly a meeting of creditors will not be called unless a creditor gives notice to the Liquidators within 10 working days after receiving this notice, requiring a meeting to be called.

## 10 **Liquidation Committee**

At any time during the liquidation, any creditor may in writing, request the Liquidators to call a meeting of creditors to consider whether a Liquidation Committee should be appointed, and if so, to choose the members of the Committee.

A Liquidation Committee has certain powers set out in s315 of the Companies Act 1993, including to assist the Liquidators as appropriate in the conduct of the liquidation.

## 11 **Estimated Date of Completion of Liquidation**

It is not practicable to estimate the date of completion of the liquidation at this stage.

Enquiries should be directed to: Karen Mason



K B Mason  
**Liquidator**

Dated this 28<sup>th</sup> day of March 2011

Attach:

**Estimated Statement of Affairs of  
HVAC Limited (In Liquidation)  
As at the date of the Appointment of Liquidators  
Being 28 March 2011**

	<i>Book Value</i>	<i>Estimated Realisable Value</i>
	\$	\$
<b>Assets not Specifically Pledged:</b>		Nil
<b>Estimated Total Assets Available for Preferential Creditors and Secured Creditors</b>		Nil
<i>Less</i> – Second Ranking Preferential Creditors Inland Revenue Department – PAYE & GST		60,000
<b>Total Deficiency as regards Preferential Creditors</b>		60,000
<i>Less</i> – Secured Creditors		Nil
<b>Estimated Total Deficiency as regards Preferential Secured Creditors</b>		60,000
<i>Less</i> – Unsecured Creditors		Nil
<b>Total Deficiency as regards Creditors and Shareholders</b>		60,000
<i>Less</i> – Issued and Paid Up Capital		100
<b>Total Deficiency as regards Creditors and Shareholders</b>		60,100

**Note:** The above estimates are subject to the costs of realisation, including Liquidators' fees.

**Disclaimer of Liability:**

We have prepared the Estimated Statement of Affairs as at the date of liquidation being 28 March 2011.

The Estimated Statement of Affairs has been prepared based on information from the books and records of the company together with information supplied by the Director. This information has not been verified. The Liquidators have not carried out an audit or reviewed the information supplied and therefore they do not accept any responsibility for the accuracy of the information from which the Estimated Statement of Affairs has been prepared. Further, the Estimated Statement of Affairs has been prepared for the purpose of the liquidation only, and the Liquidators do not accept any responsibility on any ground whatever, including liability in negligence, to any other person.



K B Mason

28 March 2011